



City of Morden

Economic Development Officer

Are you a creative, self-motivated professional with an interest in contributing to positive sustainable growth and quality of life in Morden? The City of Morden is seeking to fill a vibrant and challenging full-time role as our Economic Development Officer.

Responsibilities of the position include:

- Plan, direct and coordinate operation of the economic development office to achieve sustainable growth goals
- Develop strategies for attracting new business and investment to our City and facilitate growth of existing businesses
- Conduct research into community needs and serve as a catalyst for diverse, sustainable economic and business development opportunities
- Develop a network of resources and positive relationships with stakeholders, businesses and all levels of government
- Maintain a broad awareness of global business and economic trends
- Oversee the Morden Immigration Initiative program

The preferred candidate will have the following qualifications:

- Post-secondary education in Economic Development, Business Administration, Commerce, Marketing or equivalent education and experience in a related field
- Five years relevant experience
- Strong working knowledge of the principles of business retention, expansion and attraction, economic development policy administration and implementation
- Practical knowledge and experience in computer systems for business applications
- Proven planning, organizational and problem solving skills
- Valid Class 5 drivers license

Interested applicants are invited to submit resume packages together with salary expectations to:

**Human Resources Officer
City of Morden
100-195 Stephen Street
Morden, Manitoba R6M 1V3
Fax 822-6494
mneufeld@mordenmb.com**

We thank all for applying, but only those receiving an interview will be contacted. Position will remain open until filled. A condition of employment is agreement by the applicant to disclose criminal record information to the City of Morden.