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## City of Morden – Suncatch: Summer 2019

### REQUEST FOR QUOTATION

#### PROJECT DESCRIPTION

The City of Morden would like to offer live music entertainment at the Morden Suncatch on the last weekend of each month in the summer. The specific dates are: May 24 & 25, June 28 & 29, July 26 & 27, August 30 & 31, 2019. \*June 28 must include a multi-cultural component.

#### PROPOSAL REQUIREMENTS

Provide a description of the entertainment you would book and proposed cost for the summer project.

Include information on the following:

1. Your experience in event planning
2. Type of entertainment you are proposing
3. Total project cost
4. Promotion ideas and materials

#### COMPLETION DATE

August 31, 2019

#### FORM OF SUBMISSION

Submissions are welcomed at the City of Morden's main office by mail, delivered in person or emailed as follows below. Address all correspondence to Clare Agnew, Community Services & Events Manager.

##### Mailing Address

City of Morden Civic Centre  
c/o Clare Agnew  
100 – 195 Stephen Street  
Morden MB R6M 1V3

##### Hand Delivery

City of Morden Civic Centre – 195 Stephen St  
Access Event Centre – 111 Gilmour Street

##### Email

[cagnew@mordenmb.com](mailto:cagnew@mordenmb.com)

#### TIMELINE

Please submit your quotation by March 15, 2019 4:00 p.m.

The City may, at its discretion, enter into contract with one, multiple, or none of the parties who submit a quotation. The City is not under obligation to any party on the basis of their submission.