

TOWN OF MORDEN
POLICY & PROCEDURES MANUAL

<i>Reference</i> WORKS AND OPERATIONS	<i>Classification</i> POLICY
<i>Subject</i> CUSTOM WORK - OTHER RENTAL	<i>Pages</i> 1
<i>Authority</i> Council	<i>Effective Date</i> March 22, 2004
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Purpose:

Requests come in from time to time to do work for private residents or businesses. This can be anything from equipment rental, plumbing related work, tow jobs or various jobs involving our larger equipment.

The intent of this Policy is to direct work to local businesses, as their livelihood encompass the majority of the work requests received.

Policy:

1. When a request is made for custom work, every effort to direct the request to the private sector shall be made.
2. Exceptions may arise where services or equipment may not be available to perform the requested work. In these cases Public Works may have to complete the work and charge the customer.
3. This would include requests such as tow jobs where semi-trucks or large equipment requires towing the Town is often called because they own larger equipment. Liability should be a consideration, especially when tow related work is involved