

**MINUTES
TOWN OF MORDEN
COMMITTEE-OF-THE-WHOLE MEETING**

November 16, 2010 - 9:13 A.M.

Present: Mayor Ken Wiebe; Councillors, Maurice Butler, Heather Francis, Doug Frost, Brian Minaker and Irvin Wiebe
Youth Member TJ Matychuk

CAO, Ernie Epp; Exec Asst, Darlene Ehnes; Dir F/A, Garry Hiebert; Police Chief Brad Neduzak; Dir P/W, Les Wieler; Fire Chief, Andy Thiessen; Dir C/S, Clare Agnew

Absent with Regrets: Councillor Hank Hildebrand

Councillor Wiebe chaired the Works & Operations meeting.

- 1.0 CONFIRMATION OF MINUTES** – October 19, 2010
Moved by Maurice Butler Seconded by Brian Minaker
That the minutes of October 19, 2010 be approved as circulated.

(Carried)

2.0 ADDITIONS TO AGENDA

3.0 WORKS AND OPERATIONS

3.1 Business Arising Out of the Minutes

3.2 Police

3.2.1 Police Chief's Reports – received as information

3.2.2 Stop Sign – Co-op Foods Store

Agenda
11/29/10

Moved by Maurice Butler Seconded by Brian Minaker
That the Committee recommend to Council the area running parallel to Hwy #3 adjacent to Morden Co-op (part lot #2) be designated as a roadway to allow for the placement of a stop sign at the west end of the roadway entering on to the approach.

(Carried)

3.2.3 Morden Tree Lighting – Street Closure Request

Les
Andy
Brad

The Committee recommend a barricade at the intersection of 5th St & Thornhill St.

Agenda
11/29/10

Moved by Heather Francis Seconded by Doug Frost
That the Committee recommend to Council permission be granted to The Morden Tree Lighting Committee to close the following streets for the annual Tree Lighting Ceremony to be held on November 19, 2010:

- Stephen St between 4th St and 6th St
 - 5th St between Stephen St the back lane to the north
- Between the hours of 5:30pm and 7:30pm.

(Carried)

Brad Neduzak left meeting at 9:24am

3.3 Fire

3.3.1 Fire Chief's Report – received as information

Andy Thiessen left meeting at 9:27am

Public Works

3.4

3.4.1 Director's Report – received as information

3.4.2 Capital Purchase Cost Overage Re WTP computer

Agenda
11/29/10

Moved by Maurice Butler Seconded by Doug Frost
That the Committee recommend to Council the resulting shortfall of \$2,635.26 for the purchase of the new water treatment plant computer be borne by Utility Reserve.

(Carried)

3.4.3 Crosswalk Request Re: 13th St

Agenda
11/29/10

Moved by Heather Francis Seconded by Maurice Butler
That the Committee recommend to Council a request to Manitoba Infrastructure and Transportation be made for information on the requirements/parameters for crosswalks and traffic control lights.

(Carried)

3.4.4 Request Re: 5th St Audible Signal at Crosswalk

Agenda
11/29/10

Moved by Maurice Butler Seconded by Brian Minaker
That the Committee recommend to Council a resolution of Council supporting CNIB's request for an audible signal on the intersection of 5th St and Thornhill St be sent.

(Carried)

3.4.7 Solid Waste Collection and Recycling Contract

Ernie

Moved by Heather Francis Seconded by Brian Minaker
That the Committee authorize the CAO to enter in to negotiations with Pembina Valley Containers regarding a renewal of contract prior to the end of December 31, 2010.

(Carried)

Les Wieler joined meeting at 9:42am

3.4.5 Snow Clearing Procedure Evaluation

Carol Moved by Maurice Butler Seconded by Brian Minaker
That the Committee recommend the Committee provide the public with background info regarding snow removal and conduct a survey regarding same.
(Carried)

Dave Haines joined meeting at 10:00am

3.4.6 Winkler – Regional Wastewater Treatment

TJ Matychuk joined meeting at 10:17am

The Committee would like to have a projected date for feedback on results of the research.

Agenda 11/29/10 Moved by Brian Minaker Seconded by Doug Frost
That the Committee recommend to Council that the Town of Morden accept the City of Winkler's offer to assist in investigating alternate lagoon treatment, and that we pay Winkler's engineer on a fee for service basis.
(Carried)

Dave Haines left meeting at 10:28am

3.5 Emergency Measures

3.5.1 Annual Resolution for Emergency Plan

Agenda 11/29/10 Moved by Maurice Butler Seconded by Doug Frost
That the Committee recommend to Council the Emergency Plan as prepared by Southern Emergency Response Committee be adopted.
(Carried)

3.6 External Organizations

3.6.1 SWAMP Update

Councillor Wiebe reported the Committee will be reviewing the Green MB Program.

3.6.2 PVWC Update

Les Wieler left meeting at 10:34am

10:36am Mayor Wiebe chaired Finance and Administration & Committee of Whole portions of the meeting

4.0 FINANCE AND ADMINISTRATION

4.1 Business Arising Out of the Minutes

4.2 4.2.1 Review of Financial Statements to the end of October 31, 2010.

Agenda 11/29/10 Moved by Irvin Wiebe Seconded by Heather Francis
That the Committee recommend to Council the financial statement to the end of October 31, 2010 for adoption.
(Carried)

4.2.2 2011 Provisional Estimates

Agenda Moved by Doug Frost Seconded by Maurice Butler

11/29/10

That the Committee recommend to Council the following 2011 Provisional Estimates as presented by the Director of Finance and Administration

Operating Requirements – General	\$3,403,000.00
Capital Requirements – General	\$1,000,000.00
Operating Requirements – Water & Sewer	\$700,000.00
Capital Requirements – Water & Sewer	\$536,000.00

(Carried)

4.2.3 Morden Legion Grant Request

Add to the preauthorized grants policy for future years.

Agenda
11/29/10

Moved by Brian Minaker Seconded by Irvin Wiebe

That the Committee recommend to Council the Town of Morden grant \$375.37 to the Morden Legion Branch #11 to help offset the hall rental costs for the Remembrance Day Service, and furthermore the grant be paid following proof that their account for hall rental has been paid in full.

(Carried)

4.2.4 Morden Legion Annual Remembrance Day Dinner tickets

Agenda
11/29/10

Moved by Brian Minaker Seconded by Irvin Wiebe

That the Committee recommend to Council the Mayor be authorized to attend the Morden Legion Annual Remembrance Day Dinner, and two tickets of \$12.50 each be purchased for same.

(Carried)

4.2.5 Policy “Floral Arrangements”

2 reps from Council on a rotation basis. Arrangement to be presented at Grand Opening whenever possible.

Agenda
11/29/10

Moved by Doug Frost Seconded by Heather Francis

That the Committee recommend to Council recommend the Floral Arrangements Policy to Council for adoption.

(Carried)

4.2.6 Policy PER-063 “Town of Morden Employee Code of Conduct Policy”

Agenda
11/29/10

Moved by Maurice Butler Seconded by Doug Frost

That the Committee recommend Council proceed with Policy PER-063 Town of Morden Employee Code of Conduct Policy as presented for adoption.

(Carried)

4.2.7 Council Compensation By-law

Moved by Brian Minaker Seconded by Irvin Wiebe

That the Committee recommend By-law 23-2009 be confirmed with no changes.

(Carried)

4.2.8 2010 Christmas Bonus

Agenda
11/29/10

Moved by Brian Minaker Seconded by Maurice Butler
That the Committee recommend to Council a Christmas Bonus of \$250 be provided to all Town of Morden employees eligible as per G/A -016 in the year 2010.

(Carried)

Ernie

4.2.9 5336627 Manitoba Ltd. Subdivision application 4433-10-5640

- fence along 3 sides
- curb placed along building on street side

Agenda
11/29/10

Moved by Irvin Wiebe Seconded by Doug Frost
That the Committee recommend to Council subdivision application 4433-10-5640 be granted conditional approval subject to a development agreement being entered in to and the development agreement fee be set at \$200.

(Carried)

Agenda
11/29/10

4.2.10 Pembina Threshermen's Museum Annual General Meeting-Dec 2/10

Moved by Maurice Butler Seconded by Brian Minaker
That the Committee recommend to Council that Mayor Wiebe be authorized to attend the Pembina Threshermen's Museum Annual General meeting and per diem and travel expenses for attending same be paid.

(Carried)

Clare Agnew joined meeting at 11:19am
TJ Matychuk left meeting at 11:20am

4.2.11 Krahn & Friesen Chartered Accountants Supplementary Report

Received as information

4.3 Items for Information

- 4.3.1** Director of Finance & Administration Report – n/a
- 4.3.2** Community Resources Officer Report – received as information
- 4.3.3** Community Development Officer Report – n/a
- 4.4.4** Human Resources Report – received as information

4.4 MSTW Planning District Update

4.5 Morden Veterinary Services Update

4.6 PVDC Update

11:21am Councillor Butler chaired Community Services meeting.

5.0 COMMUNITY SERVICES

5.1 Business Arising Out of the Minutes

5.2 5.2.1 Trophy Cases – Community Centre

Agenda Moved by Irvin Wiebe Seconded by Heather Francis

11/29/10 That the Committee recommend to Council the Director of C/S be authorized to fundraise for trophy cases, and furthermore the unused \$9000 in capital allocated for arena seating be reallocated towards the purchase of trophy cases.
(Carried)

5.2.2 Ice Fee Schedule Review

Agenda
11/29/10

Moved by Doug Frost Seconded by Heather Francis
That the Committee recommend to Council the Fee Schedule by-law be amended with the following:
non-prime time ice time be renamed late night rental (\$72)
and day time rental (\$58)
effective December 1, 2010.

(Carried)

5.2.3 Pembina Valley Minor Hockey "Breakfast Club"

Agenda
11/29/10

Moved by Heather Francis Seconded by Brian Minaker
That the Committee recommend to Council approval of a grant to Pembina Valley Minor Hockey "Breakfast Club" up to the amount of \$1,058.40, and furthermore the grant be issued upon proof that ice rental invoices for same are paid in full.

(Carried)

5.2.4 Painting the Ceiling/Foyer

Agenda
11/29/10

Moved by Doug Frost Seconded by Heather Francis
That the Committee recommend to Council approval for the painting of the Community Centre foyer ceiling and walls for the quoted price of \$17,200 including taxes using slippage from operating budget accounts that have not been fully spent.

(Carried)

5.2.5 2010 Manitoba Conservation Districts Convention – Dec 6-8/10 Brandon

Received for information.

5.2.6 Recreation Fees for Non Residents

Agenda
11/29/10

Ask Winkler if they have interest in a joint study.
Moved by Irivn Wiebe Seconded by Brian Minaker
That the Committee recommend to Council the Town of Morden send a letter to the City of Winkler inviting them to join Morden in the study process for recreation fees for non residents.

(Carried)

5.3 Items for Information

5.3.1 Director's Report

5.4 External Organizations

5.4.1 Aging in Place Update

5.4.2 Agassiz Medical Centre Update

5.4.3 Handivan Update

5.4.4 CFDC Update

Councillor Francis reported the Town's letter has been received and reviewed. Funds are low to end of year.

5.4.5 PVCD Update

5.4.6 Library Update

Clare Agnew left meeting at 11:38am

6.0 COMMITTEE-OF-THE-WHOLE

6.1 Strategic Planning Process

Committee wishes to have CAO conduct a mini strat plan with Council. CAO to provide an update and review status of ongoing Town projects.

6.2 City of Winkler – Appreciation Coffee & Dessert (CAO Vince Anderson & Past Councillor Ron Neufeld) Dec 17/10 @ 3pm - info

7.0 CHIEF ADMINISTRATIVE OFFICER'S REPORT

1. Dec 7/10 8:30am – Capital Budget review

3. Moved by Maurice Butler Seconded by Doug Frost

That the Committee adopt the 2011 Council and Committee meeting schedule.
(Carried)

8.0 OTHER BUSINESS

8.1 Minister of Local Government letter (info)

9.0 IN-CAMERA – on a separate agenda

Finance & Administration – Personnel, Community Development-S/D; Community Services – External Organization

11:50am **9.1** Moved by Doug Frost Seconded by Heather Francis
That we do now move In-Camera.

(Carried)

12:19pm **9.2** Moved by Maurice Butler Seconded by Doug Frost
That the In-Camera meeting be adjourned and move back to the Committee-of-the-Whole Meeting, and we accept the recommendations of the In-Camera meeting.

(Carried)

Agenda 11/29/10 **9.3** Moved by Brian Minaker Seconded by Maurice Butler
That the Committee recommend to Council that the Town of Morden authorize a 3% increase to the 2011 Compensation Schedule.

(Carried)

Agenda 11/29/10 **9.4** Moved by Irvin Wiebe Seconded by Maurice Butler
That the Committee recommend to Council that the Town enter in to

Development Agreement with Art & Mary Thiessen and the signing authorities of the Town be authorized to sign same.

(Carried)

Agenda
11/29/10

9.5 Moved by Brian Minaker Seconded by Heather Francis
That the Committee recommend to Council the Town of Morden agree to commit to \$22,500 towards a commitment bonus for a three year return of service for Dr Farzan Ali, and \$10,000 towards a commitment bonus for a two year return of service for Dr Fatima Hussain, with these commitments made through the Agassiz Medical Centre.

(Carried)

10.0 Moved by Irvin Wiebe that we do now adjourn at 12:21pm