

CITY OF MORDEN
POLICY & PROCEDURES MANUAL

<i>Section</i> Community Services	<i>Classification</i> Policy
<i>Subject</i> Morden's Outstanding Sport Volunteer Recognition	<i>Pages</i> 3
<i>Authority</i> Council	<i>Effective Date</i> January 10, 2012
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Morden's Outstanding Sport Volunteers

The Morden Outstanding Sport Volunteers Wall of Fame has been established to recognize and honor those individuals that have made a significant contribution to the advancement of sport and/or sport facilities in the City of Morden.

SELECTION OF CANDIDATES

All candidates eligible for election will be assessed on the basis of the level and significance of their achievements or contributions; the consistency, dedication or contribution to sport over time and their personal qualities.

There will be a maximum of 6 inductees in the first year and a maximum of 2 inductees in each of the following years. Any nomination will be kept on an active file for 3 years.

Nominees may be active or retired at the time of their election. Builder nominees must have made a significant contribution to sport and/or demonstrated a commitment to the development and advancement of sport over a period of time. This could include coaches, officials, organizers, administrators, executive member or patrons.

NOMINATION PROCEDURE

To be considered for election, candidates must first be nominated. Nominations must be typewritten or submitted on the official nomination form. Nominations must contain complete and accurate information concerning the record and merits of the candidate and must have the consent of the nominee, or if deceased, the next of kin. Nominations may be completed on line and emailed to the Community Services Director, paper copies can be faxed, mailed or dropped off to the City of Morden.

Nominations will be considered by March 1 of each year. Selection announcements will be made each year during Volunteer Appreciation Week in April, those selected will be informed prior to the public announcement.

SELECTION COMMITTEE

The selection committee will comprise of the City of Morden Director of Community Services and 4 volunteer members.

Criteria for induction to the Morden Outstanding Sport Volunteers Wall of Fame will include a minimum of two of the following, or a combination of the following:

1. Minimum of 15 years of commitment to sport as a coach, manager, organizer.
2. Instrumental on raising funds to build and/or upgrade a recreation or sport facility.
3. Instrumental on building and/or upgrading a recreation or sport facility.
4. Acting as a mentor to other coaches or officials.
5. Coached when their child was not on the team – above a parental responsibility, for a minimum of 10 years.
6. A combination of administrative and coaching responsibilities on a continuous basis for a minimum of 15 years.
7. Demonstrated the qualities of good sportsmanship.

City of Morden Sport Volunteers Wall of Fame Nomination Form

The requested information must be typewritten or submitted electronically and numbered as below, the total submission is not to exceed 10 pages, including supporting documents. The nomination must have the consent of the nominee, or if deceased, the next of kin.

Personal Information:

1. Nominee's name in full
2. Nickname if any
3. Place and date of birth
4. Dates of residency in Morden

Sport Builder Information:

5. Sports in which the nominee was involved as a builder:
 - a. Primary Sport Dates: From To
 - b. Secondary Sports Dates: From To
6. What function best identifies the nominee's contribution to sport?
Please specify: administrator, official, technician, coach, educator, organizer, sponsor, patron, or combination thereof.
7. Significance of contribution
 - a. Level of significance of contribution
Specify the nominee's contribution to the growth and development of sport in Morden through his/her involvement at the local community level; the

provincial level and the national/international levels; and describe the impact the nominee has had on the sport.

- b. Personal awards and recognition
Include dates and relevant information. Examples include individual achievement awards, certifications, provincial organizations, admissions to other hall of fames, etc.
8. Consistency of Achievement
Provide information to illustrate the nominee's commitment and perseverance on behalf of the sport. Include any unusual or difficult circumstances which have made the contribution noteworthy.
9. Contribution Over Time
Provide information to illustrate the nominee's involvement with and dedication to sport over time (e.g. number of years of service at each level, various positions held, etc.)
10. Personal Qualities
Provide information on the nominee's leadership skills, character, sportsmanship, other areas of community service, and ability to work well with others.
11. Name of person/group submitting the nomination, address and phone number. If a group nominating list the group's contact person.
12. Submission must include the following declaration and verifying signature or nominator :
"I hereby declare that to the best of my knowledge all of the above information is accurate and correct."
13. A 5" x 7" color or black and white photograph of the individual must be included with the nomination form.

Please note: any letters of support, newspaper articles or copies of award certificates will not be returned, please submit copies only.

Nominations must be submitted by March 1 of each year to:

Director of Community Services
City of Morden
111 Gilmour Avenue
Morden, Manitoba
R6M 1N9